

**VILLAGE OF NORTHFIELD
BOARD OF TRUSTEES
Minutes of November 27, 2007**

- I. **ROLL CALL:** Chair Jim Wilson, Trustees Samantha Baraw, Libby Hambleton, Thomas McCarney, and Richard Sutor. Also present was Village Manager Nanci Allard, Patricia Coppolino (Northfield Conservation Coalition), Layla McCarffrey, CPA (Fothergill, Segale, & Valley), and Kathleen Lott (*Northfield News & Transcript*).

Chair Wilson called the meeting to order at 7:00 p.m.

II. **PUBLIC PARTICIPATION (Scheduled)**

- a. **Patricia Coppolino (Northfield Conservation Cooperative): Village Forest Management Plan.** Ms. Coppolino supplied the model that they would like to follow to create a Management Plan. She provided a sample of Berlin's plan. One of the suggestions is determining what activities are acceptable on what land (Cheney Forest/Paine Mountain, Well Field, Dustan's Pasture). The group would like to be able to create a map of the areas, mark the trails, and what trails are acceptable for which use. The group is submitting for grants to assist with these projects.
- b. **Layla McCarffrey, CPA (Fothergill, Segale, & Valley): Auditor's Report.** The Audit was completed. We received the best kind of report and everything is properly reported.

III. **ACTION ITEMS**

- a. **Approval of Minutes**
 - 1. **November 13, 2007 (Regular Meeting).** Motion by Trustee Hambleton, seconded by Trustee Sutor, to approve the minutes. **Motion passed 5-0-0.**
- b. **Approval of Bills**
 - 1. **Warrant #11-08.** Motion by Trustee Sutor, seconded by Trustee Hambleton, to approve Warrant #11-08 in the amount of \$27,494.61. **Motion passed 5-0-0.**
- c. **Streetlight Installation Request (Carpenter Street):** Motion by Trustee Sutor, seconded by Trustee McCarney, to remove the item from the table. **Motion passed 5-0-0.** The motion was to honor the request. **Motion passed 5-0-0.**
- d. **Transco Equity Agreement.** The Board had previously approved the tentative agreement at the June 12, 2007 meeting. There were two changes that Trustee Sutor felt improved the agreement. Trustee Sutor recommended that we approve the Manager to sign the agreement and reaffirm the option to purchase up to 10% more additional equity if the opportunity arrives. Motion by Trustee Sutor, seconded by Trustee Hambleton, to approve the two recommended changes. **Motion passed 5-0-0.**
- e. **2008 Regular Meeting Schedule:** Motion by Trustee McCarney, seconded by Trustee Sutor, to approve the schedule as presented. **Motion passed 5-0-0.**

IV. **REPORTS**

- a. **Village Manager**
 - 1. **Proposed Police Station.** Norwich University has agreed to pay 20% or up to \$200,000 for the cost of a new Police Station (if construction is authorized by the voters). The Board thanks Norwich University for its generosity.

b. Committee Reports

1. **Merger Committee.** There were bulleted sheets developed with the pros and cons of merger. The particular concerns were in regards to highway. The Committee will proceed with considering highway, then government changes, and then utilities. This will be discussed at the next meeting at 12/17.

c. Miscellaneous

1. **Efficiency Vermont Project update:** Bob Murphy passed out information concerning the “current” state of the project. We’re doing well but we are not as far along as Hardwick is. We are confident that we will make our goal.
2. **Water Project update:** This is nothing new to report.

V. PUBLIC PARTICIPATION (Unscheduled): None.

VI. ADJOURNMENT: Motion by Trustee McCarney, seconded by Trustee Hambleton, to adjourn the meeting. **Motion passed 5-0-0.**

The Board adjourned at 8:44 p.m.

Respectfully submitted,

Samantha H. Baraw

Samantha H. Baraw, Clerk

These minutes are subject to approval at the next regular meeting.